

MINUTES  
CITY COUNCIL WORK SESSION  
FREDERICKTOWN, MISSOURI  
APRIL 11, 2016  
5:30 PM

**A. CALL TO ORDER AND ROLL CALL**

Mayor Korokis called the meeting to order. Those present on roll call were: Alderman Miller, Alderman Thomas, Alderman Ward, Alderman Loretta Brown, and Alderman Polete. Absent was: Alderman Paul Brown. Also present were: City Administrator Friend, City Attorney Boner, City Engineer Baer, City Clerk Stevens, department heads and visitors.

**B. APPROVAL MINUTES**

1) Minutes of the work session dated March 28, 2016. A motion was made by Polete with a second by Thomas to approve the minutes as presented. Motion carried.

**C. APPROVAL OF THE AGENDA**

1) Additions or deletions.

Add to Work Session Business: one additional electric purchase for restocking supplies from Citizen's Electric, Perryville and add one (1) contract matter to closed session.

2) A motion was made by Polete with a second by Ward to approve the agenda as amended. Motion carried.

**D. WORK SESSION BUSINESS**

1) **Street closure request by the Azalea Board for their annual carnival, parade and car show event May 6, 7 and 8<sup>th</sup>.** A motion was made by Miller with a second by Polete to approve the street closure event. Motion carried.

2) **Travel request for annual Municipal Court Clerk Conference in Tan Tar A, May 23-27, 2016.** A motion was made by Polete with a second by Thomas to approve the travel request. Motion carried.

3) **Request by the Sanitation Department to purchase plastic trash carts in the amount of \$3,373.** Motion was made by Polete with a second by L.Brown to approve the purchase from Schaefer Systems Int'l, Inc. in the amount of \$3,373. Motion carried.

4) **Request by the Electric Department to purchase utility poles, transformers and miscellaneous supplies.** Electric supervisor Lawson reviewed the purchases with council indicating the need to resupply. He began the discussion by stating he had been contacted by Citizen's Electric of Perryville regarding the sale of some of their inventory of high pressure sodium supplies. Citizen's is converting to all LED lighting. A discussion ensued relative to how much of the inventory we should purchase. A motion was made by Thomas with a second by Polete to authorize Lawson to purchase up to \$2500 of the Citizen's Electric inventory. Motion carried. A second motion was made by Thomas with a second by Ward to approve the purchase of utility poles from Desoto Treated Materials, Inc. in the amount of \$8611.75. Motion carried. A third motion was made by Polete with a second by Thomas to approve the purchase of transformers from Solomon Corporation in the amount of \$48,110. Motion carried. (It was noted the transformers would be paid under the Phase IA Work in the capital improvement budget)

5) **Request by the Electric Department to purchase 4x4 boom truck as budgeted.** After a brief discussion, a motion was made by Polete with a second by Ward to approve the purchase of the boom truck from Drake-Scruggs in the amount of \$136,669. Motion carried.

6) **Request to commit to the purchase of new accounting software over two year budget period as the current software will be discontinued.** After a brief discussion, a motion was made by Polete with a second by Thomas to approve the commitment to purchase the new accounting software. Motion carried.

7) **Police Department budgeted purchases.** City Administrator Friend began the discussion with the request to purchase a used SUV for the police department, which was part of a budgeted capital improvement request for \$25,000. This purchase was also part of the US Bancorp funding package. The purchase price came in at \$21,500; however, additional equipment/decals will bring the cost up to the \$25,000 price. A motion was then made by Miller with a second by Polete to approve the purchase. Motion carried. A second police purchase request was for gun replacements for the entire force. Chief Hovis had requested replacing the budgeted animal control van with the guns. Friend indicated we were waiting for US Bancorp to let us know if the substitution was feasible under the loan agreement.

**E. CLOSED SESSION BUSINESS** (As authorized by State Statute Section 610.021 (1) RSMo 2008). A motion was made by Polete with a second by Thomas to go into Closed Session for one (1) contract matter. Roll call vote resulted in five ayes, zero nays, and zero absent. The account of the Closed Session is exempt from public record and is on file in the office of the City Clerk. Pursuant RSMo 610.024 the following motions and votes were taken in Closed Session:

1) Contract matter – After a brief discussion, a motion was made by Polete with a second by Thomas to increase the salary of the Municipal Court Judge to \$700/month. Motion carried with roll call vote resulting in five (5) ayes, zero (0) nays, and one (1) absent.

**F. ADJOURNMENT**. A motion was made by Polete with a second by Ward to adjourn. Motion carried. Meeting adjourned at 6:00 pm.

ATTEST:

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Barbara Stevens, City Clerk

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Kelly Korokis, Mayor