

MINUTES
CITY COUNCIL WORK SESSION
FREDERICKTOWN, MISSOURI
APRIL 28, 2014
5:30 PM

A. CALL TO ORDER AND ROLL CALL

Mayor Korokis called the meeting to order. Those present on roll call were: Alderman Ward, Alderman Miller, Alderman Polete, Alderman Loretta Brown, and Alderman Thomas. Absent was Alderman Paul Brown. Also present were: City Administrator Friend, City Attorney Boner, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. APPROVAL OF MINUTES

1) Minutes of the work session dated March 24, 2014. A motion was made by Polete with a second by Thomas to approve the minutes as presented. Motion carried.

C. APPROVAL OF AGENDA

1) **Additions or deletions.** None

2) **Approval of agenda.** A motion was made by Polete with a second by Thomas to approve the agenda as presented. Motion carried.

D. WORK SESSION BUSINESS

1) **Financial report – Shinn.** Shinn proceeded to review the numbers with council.

2) **Request by Electric Department to purchase overhead electric service wire in the amount of \$2890.59 and twelve (12) ton hydraulic crimper in the amount of \$1998.80.** After a brief discussion, a motion was made by Thomas with a second by Polete to approve both purchases. Motion carried.

3) **Approval for the annual maintenance & technical support for the utility billing software in the amount of \$3900.** A motion was made by Polete with a second by L.Brown to approval the invoice. Motion carried.

4) **Review of bids for remediation services at City Hall.** Friend relayed bids were sent to three firms but only one firm chose to bid, ServPro of Farmington. The bid amount, \$1727.61, included the work outlines in the scope of work provided by PSI plus additional duct cleaning in the HVAC systems in the amount of \$904.59 for a total of \$2632.20. A motion was then made by Miller with a second by Thomas to approve both bids. Motion carried.

5) **Discussion concerning horses on city streets.** Alderman Polete relayed several recent incidents involving horses riding in the city affecting both safety and sanitation. Friend indicated Captain Hovis indicated he needed an enforcement tool . . . should they be banned altogether or not allowed after certain hours or must have some sort of warning signs? Friend will review and come back to council with recommendations.

6) **Continued discussion of budget billing.** Friend referred council to the information included in the packets relative to setting a budget billing schedule. It was noted the budget billing would only affect the electric portion of the bill . . . water, sewer and trash will be actual. Council agreed to the changes. An ordinance will be needed to make the changes to the code book.

E. CLOSED SESSION BUSINESS (As authorized by Section 610.021 RSMo 2008). A motion was made by Polete with second by Thomas to go into Closed Session. Roll call vote resulted in five ayes, zero nays and one absent. The account of the Closed Session is exempt from public record and is on file in the office of the City Clerk pursuant to RSMo 610.024 the following motions and votes were taken in Closed Session:

- 1) Contract matter- Discussion only; no voting action.
- 2) Personnel matter – Discussion only; no voting action.
- 3) Litigation matter – MEW invoice. After a brief explanation, a motion was made by Thomas with a second by Miller to approve the invoice to MEW in the amount of \$13,125.06. Roll call vote resulted in five ayes, zero nays, one absent.
- 4) Litigation matter – Discussion only; no voting action.
- 5) Real estate matter – Bids on city owned property. After reviewing the bids, a motion was made by Miller with a second by Thomas to take the high bid for each of the three properties and to include the buyer paying for legal/closing costs. Roll call vote resulted in five ayes, zero nays, one absent.

A motion was made by Thomas with a second by Polete to return to Open Session. Motion carried with all voting aye.

F. **ADJOURNMENT** A motion was made by Polete with a second by Thomas to adjourn. Motion carried.

Kelly Korokis, Mayor

ATTEST:

Barbara Stevens, City Clerk