

MINUTES
CITY COUNCIL ADJOURNED WORK SESSION
FREDERICKTOWN, MISSOURI
SEPTEMBER 15, 2010
5:30 PM

A. CALL TO ORDER AND ROLL CALL

Mayor Tripp called the meeting to order. Those present on roll call were: Alderman Merriman, Alderman Polete, Alderman Reutzel, and Alderman Thomas. Absent were: Alderman Brown and Alderman Walts. Also present were: City Administrator Dismuke, City Attorney Moore, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. APPROVAL OF MINUTES

- 1) **Minutes of the work session meeting of August 23, 2010.** A motion was made by Merriman with a second by Polete to approve the minutes as presented. Motion carried.
- 2) **Minutes of the special work session meeting of August 30, 2010.** A motion was made by Merriman with a second by Polete to approve the minutes as presented. Motion carried.

C. APPROVAL OF AGENDA

1) **Additions or deletions.**

Add to Work Session Business: Request to contract for hydro-stop of the water main for two fire hydrants (Shell) and Repairs needed on the Sanitation Department crawler (Settle).
Add to Closed Session: one real estate item (Mayor).

- 2) **Approval of agenda.** A motion was then made by Merriman with a second by Reutzel to approve the agenda as amended. Motion carried.

D. WORK SESSION BUSINESS

- 1) **Request to contract for hydro-stop of the water main for two fire hydrants (Shell).** Shell addressed council explaining two fire hydrants needed replacing. In order to keep local residents from having no water and then ultimately having to boil water for three days, Shell recommended the city contract to use a hydro-stop service. Using this service would make the whole process much shorter and more efficient. A motion was then made by Merriman with a second by Thomas to approve request. Motion carried.
- 2) **Repairs needed to the Sanitation Department crawler (Settle).** Settle explained to council the repairs were necessary as the equipment is used a great deal. Settle explained the various repairs and the costs associated with each. A motion was then made by Thomas with a second by Polete to approve the repairs. Motion carried.
- 3) **Overnight travel request by Vince Grieshaber and Junior Shell for the annual Missouri Rural Water Association Symposium at Lake Ozark.** A motion was made by Merriman with a second by Polete to approve the travel request. Motion carried.
- 4) **Set fall clean up week. (McDowell)** Council reviewed the recommendation from McDowell designating the third week as clean up week and agreed to the recommendation.
- 5) **Set day and time for Halloween events. (Mayor)** Mayor Tripp recommended the day and time for the event as Saturday, October 30th between 5:00 pm and 9:00 pm with Freakytown time set at 4:00 pm to 8:00 pm around Court Square. The streets around the courthouse will be closed during Freakytown. A motion was then made by Polete with a second by Thomas to approve the Mayor's recommendations. Motion carried.
- 6) **Discussion concerning changing the nuisance abatement requirements. (Merriman)** Merriman stated it has been taking up to two months to get the nuisances resolved based on our ordinances. He felt the nuisance ordinances needed to be re-defined to move the process along faster. Attorney Moore will look into revising the ordinances.

7) **Discussion concerning the PDO and BFP committees. (Merriman)** Merriman stated he wanted to know the thoughts of the other aldermen regarding re-establishing these committees . . . should they continue and are they affective? Alderman Polete stated he thought they were affective . . . a lot of the legwork gets done during those meetings. Alderman Thomas stated he enjoyed them; good learning time. Mayor Tripp expressed his concern with who would be taking the minutes at those meetings. Council felt it was the clerk or deputy clerk's responsibility. A motion was made by Merriman with a second by Thomas to have Attorney Moore prepare an ordinance to establish the committees and set their meeting date for the third week of each month with the clerk or deputy clerk taking the minutes. Motion carried.

8) **Discussion concerning a job description for the city administrator position.** Merriman stated the city administrator position seems to have fallen through the cracks. The 90 day extension the city administrator received on his contract will be up in about six weeks yet nothing has been done on the issue. It was noted a meeting has been set to discuss this situation for next council.

E. **CLOSED SESSION** (As authorized by RSMo Section 610.021) Motion was made by Polete with a second by Reutzel to go into Closed Session. Roll call vote resulted in four ayes, zero nays, and two absent. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

- 1) Contract matter. Discussion only, no voting actions necessary.
- 2) Real estate matter. After a brief discussion, a motion was made by Merriman with a second by Reutzel to approve the Mayor's recommendation to lease the City's spec building on Hwy 72 East to the Fredericktown R-1 School District for one month for storage purposes. Motion carried with all voting aye.
- 3) Personnel matter. Motion was made by Merriman with a second by Thomas to table until next council meeting. Motion carried.

Motion was made by Polete with a second by Reutzel to return to Open Session. Motion carried.

F. **ADJOURNMENT** A motion was made by Polete with a second by Merriman to adjourn. Motion carried.

Mark Tripp, Mayor

ATTEST:

Barbara Stevens, City Clerk

MINUTES
CITY COUNCIL MEETING
FREDERICKTOWN, MISSOURI
DAY/DATE: WEDNESDAY, SEPTEMBER 15, 2010
CITY HALL
6:30 PM

A. CALL TO ORDER AND ROLL CALL

Mayor Tripp called the meeting to order and led the Pledge of Allegiance. Those present on roll call were: Alderman Reutzel, Alderman Merriman, Alderman Polete, and Alderman Thomas. Absent were: Alderman Brown and Alderman Walts. Also present were: City Administrator Dismuke, City Attorney Moore, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. APPROVAL OF MINUTES

- 1) Minutes of the regular council meeting of August 23, 2010. A motion was made by Merriman with a second by Polete to approve the minutes as presented. Motion carried.

C. PUBLIC COMMUNICATIONS, REMARKS FROM THE GENERAL PUBLIC AND ANNOUNCEMENTS (each speaker is limited to 3 minutes or less)

D. APPROVAL OF THE AGENDA

- 1) Additions or deletions.
Add: Two (2) tabled personnel items from work session to Closed Session (Dismuke).
- 2) Approval of the agenda. A motion was made by Polete with second by Reutzel to approve the agenda as amended. Motion carried.

E. PRESENTATIONS

- 1) None.

F. REPORT FROM OFFICERS

- 1) Mayor's report including appointments to the Park Board and IDA. Mayor Tripp recommended the following appointments:
 - a) IDA – Collin Follis. A motion was made by Merriman with a second by Polete to approve the recommendation. Motion carried.
 - b) Park Board – Kelcey Gresham and Chuck Penuel as county representatives. A motion was made by Polete with a second by Thomas to approve the recommendations. Motion carried.

G. REPORT FROM SPECIAL COMMITTEES AND STAFF

- 1) City Administrator report. Dismuke requested council approve the travel request of Alderman Walts and himself to attend the annual MPUA Conference at Tan Tar A. A motion was made by Merriman with a second by Thomas to approve the travel request. Motion carried.
- 2) Municipal Court docket – August.
- 3) Municipal Court statistics – August.
- 4) Police Report – August.
- 5) Madison County Collector report – August.

H. OLD BUSINESS

- 1) None

I. NEW BUSINESS

- 1) Ordinance establishing personal property/real estate tax rates for 2010. A motion was made by Merriman with a second by Polete that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Moore read the ordinance. A motion was made by Polete with a second by Thomas to read the ordinance the second time by title only. Motion carried. Ordinance 10-46 duly adopted.

J. ADDITIONAL BUSINESS

- 1) Accounts payable I. A motion was made by Polete with a second by Merriman to approve the bills. Motion carried.

2) **Accounts payable II.** A motion was made by Merriman with a second by Reutzal to approve the bills. Motion carried with all voting aye and Thomas abstaining.

K. **REMARKS OF SPECIAL PRIVILEGE BY THE BY THE ALDERMAN**

L. **CLOSED SESSION BUSINESS** (As authorized by RSMo Section 610.021) (As authorized by RSMo Section 610.021) Motion was made by Polete with a second by Thomas to go into Closed Session. Roll call vote resulted in four ayes, zero nays, and two absent. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

- 1) Personnel matter – Discussion only, no voting actions taken.
- 2) Personnel matter – After a brief discussion, a motion was made by Merriman with a second by Polete of hire Jeremy Williams as a police reserve officer. Motion carried.

A motion was made by Polete with a second by Thomas to return to Open Session. Motion carried.

M. **ANY OTHER BUSINESS**

N. **ADJOURNMENT.** Motion by Polete with a second by Thomas to adjourn. Motion carried.

Mark Tripp, Mayor

ATTEST:

Barbara Stevens, City Clerk