

MINUTES
CITY COUNCIL WORK SESSION
FREDERICKTOWN, MISSOURI
DECEMBER 13, 2010
5:30 PM

A. CALL TO ORDER AND ROLL CALL

Mayor Tripp called the meeting to order. Those present on roll call were: Alderman Merriman, Alderman Polete, Alderman Reutzel, Alderman Thomas and Alderman Walts. Absent was: Alderman Brown. Also present were: City Administrator Dismuke, City Attorney Boner, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. APPROVAL OF MINUTES

1) **Minutes of the work session meeting of November 22, 2010.** A motion was made by Merriman with a second by Walts to approve the minutes as presented. Motion carried.

C. APPROVAL OF AGENDA

1) **Additions or deletions.**

Add: Alderman Merriman added one additional item to work session business: the dog pound.

2) **Approval of agenda.** A motion was made by Walts with a second by Thomas to approve the agenda as amended. Motion carried.

D. WORK SESSION BUSINESS

1) **Christmas gift certificates for employees. (Dismuke).** Motion was made by Merriman with a second by Walts to approve the gift certificates for all full time, part time and firemen. Motion carried with Alderman Polete abstaining as he is a volunteer fireman.

2) **Recommendation from the BFP to authorize the purchase of an additional salt brine tank with 50% contribution by Madison County and enter into a contract with Madison County relative to salt brine and use of their boom axe.** After a brief discussion, a motion was made by Merriman with a second by Reutzel to approve the recommendation and proceed with preparing a contract with the county. Motion carried.

3) **Discussion concerning police officer P.O.S.T. training. (Nettles/Mayor)** Nettles referred council to the information included in the packet for both MAC law enforcement training and the St. Louis County & Municipal Police Academy. Funds are available in the budget. (\$1800 for six officers). A motion was then made by Merriman with a second by Walts to approve the training recommendations. Motion carried.

4) **Discussion concerning city employee membership to the Fredericktown Fitness Center. (Mayor)** Mayor Tripp said several months ago he mentioned an idea to promote a healthier lifestyle for city employees. Brian Hanner, owner of the Fredericktown Fitness Center has proposed to the city a six month membership for all city employees to the center at a cost of \$1000. The membership will include 24 hour access to the site. After a brief discussion, a motion was made by Walts with a second by Thomas to approve the offer. Motion carried with Alderman Polete abstaining.

5) **Discussion concerning the dog pound.** Alderman Merriman said he would like to see the dog pound completed. The funds originally approved for the project many years ago were used in other areas. Merriman said public workers director, McDowell indicated the city staff could get the building enclosed for around \$7500. The consensus of the council was to check with our finance officer, Shinn, to see if the city could manage this project.

E. CLOSED SESSION (As authorized by RSMo Section 610.021) Motion was made by Walts with a second by Polete to go into Closed Session. Roll call vote resulted in five ayes, zero nays, and one absent. The account of the Closed Session is exempt from the public record and

is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

- 1) Contract matter – Discussion and updates only; no voting actions necessary.
- 2) Personnel matter – After a brief discussion, a motion was made by Walts with a second by Merriman to approve the recommendation to give police officer Jason Leask additional supervisory duties on an interim basis. Motion carried with all voting aye.

A motion was made by Polete with a second by Walts to return to Open Session. Motion carried.

F. **ADJOURNMENT** A motion was made by Walts with a second by Thomas Brown to adjourn. Motion carried.

Mark Tripp, Mayor

ATTEST:

Barbara Stevens, City Clerk

MINUTES
CITY COUNCIL MEETING
FREDERICKTOWN, MISSOURI
DAY/DATE: WEDNESDAY, DECEMBER 13, 2010
CITY HALL

A. CALL TO ORDER AND ROLL CALL

Mayor Tripp called the meeting to order and led the Pledge of Allegiance. Those present on roll call were: Alderman Merriman, Alderman Polete, Alderman Reutzel, Alderman Thomas and Alderman Walts. Absent was: Aldermen Brown. Also present were: City Administrator Dismuke, City Attorney Boner, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. APPROVAL OF MINUTES

1) Minutes of the regular council meeting of November 22, 2010. A motion was made by Merriman with a second by Walts to approve the minutes as presented. Motion carried.

C. PUBLIC COMMUNICATIONS, REMARKS FROM THE GENERAL PUBLIC AND ANNOUNCEMENTS (each speaker is limited to 3 minutes or less)

D. APPROVAL OF THE AGENDA

1) **Additions or deletions.**

Mayor Tripp requested New Business Item #4 moved to #1 and Item #5 to #2.
Alderman Thomas added one (1) personnel matter to Closed Session.

2) **Approval of the agenda.** A motion was made by Merriman with second by Polete to approve the agenda as amended. Motion carried.

E. PRESENTATIONS

1) None

F. REPORT FROM OFFICERS

1) **Mayor's report and Personnel Ad Hoc Committee appointment for Police Captain search.**
Mayor Tripp announced recommendations for a Personnel Ad Hoc Committee to act as a search committee for the police captain position. Tripp's recommendations were: Alderman reps Walts and Thomas; police reps A.Stevens and N.Marberry; citizen reps Conita Follis and Jon Daniels. A motion was then made by Polete with a second by Walts to approve the Mayor's recommendations. Motion carried.

G. REPORT FROM SPECIAL COMMITTEES AND STAFF

1) **City Administrator report.** Dismuke asked council to consider the approval of electric hook-up services for the fire department's generator at a cost of \$2800. Two bids were received: Marzuko and Reed's Heating and Cooling. Reed's bid of \$2800 was the least expensive. A motion was then made by Thomas with a second by Walts to approve the work. Motion carried.

2) **Municipal Court docket - November**

3) **Municipal Court statistics - November**

4) **Building Inspector report - November**

5) **Madison County Collector report - November**

6) **Police Department report - November**

H. OLD BUSINESS

1) None

I. NEW BUSINESS

1) **Ordinance authorizing the Mayor to execute a contract between City and M&M Electrical Contractor, Inc. relative to the construction of the 34.5 KV transmission line.** After some questions and concerns, a motion was then made by Walts with a second by Thomas that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. Vote on the ordinance resulted in four ayes and one nay (Merriman) A motion was made by Polete with a second by Walts to read the ordinance the second time by title only. Motion carried. Vote on the ordinance resulted in four ayes and one nay (Merriman) **Ordinance 10-69 duly adopted.**

2) **Ordinance authorizing the Mayor to execute a contract between City and Blakely & Associates relative to the electrical engineering services on the 34.5 KV transmission line project.** A

motion was made by Walts with a second by Thomas that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. Vote on the ordinance resulted in four ayes and one nay (Merriman) A motion was made by Polete with a second by Walts to read the ordinance the second time by title only. Motion carried. Vote on the ordinance resulted in four ayes and one nay (Merriman) **Ordinance 10-70 duly adopted.**

3) **Recommendation from the P&Z for re-zoning and set public hearing date. (Macke)** Macke explained to council this area had been an oversight and was recently discovered when Chris Brown contacted Macke to build more storage buildings on the site. A motion was then made by Merriman with a second by Thomas to approve the recommendation and set the public hearing for Monday, December 27, 2010 at 5:30 pm. Motion carried.

4) **Recommendation from P&Z to amend C-2, Section 405.090 D. (Macke)** A motion was made by Polete with a second by Walts to approve the recommendation to amend C-2. Motion carried. Attorney Boner will prepare an ordinance for the next meeting.

5) **Ordinance to approve the plat for Sheets Minor Subdivision, Lot 2, Part of Block 12 and 13.** A motion was made by Walts with a second by Thomas that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Polete with a second by Walts to read the ordinance the second time by title only. Motion carried. **Ordinance 10-71 duly adopted.**

6) Resolution of support and commitment to a grant request from the Land & Water Conservation Fund relative to the Fitness for All Children playground equipment grant. A motion was made by Polete with a second by Thomas to read the resolution in full. Motion carried. **Resolution 2010-08 passed.**

J. ADDITIONAL BUSINESS

1) **Accounts payable I.** A motion was made by Merriman with a second by Thomas to approve the bills. Motion carried.

2) **Accounts payable II.** A motion was made by Walts with a second by Polete to approve the bills. Motion carried with Thomas abstaining.

K. REMARKS OF SPECIAL PRIVILEGE BY THE BY THE ALDERMAN

L. CLOSED SESSION BUSINESS (As authorized by RSMo Section 610.021) Motion was made by Polete with a second by Merriman to go into Closed Session. Roll call vote resulted in five ayes, zero nays, and one absent. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

1) Personnel matter – Discussion only; no voting actions necessary.

Motion was made by Walts with a second by Merriman to return to Open Session. Motion carried.

M. ANY OTHER BUSINESS

N. ADJOURNMENT. Motion by Walts with a second by Polete to adjourn. Motion carried.

Mark Tripp, Mayor

ATTEST:

Barbara Stevens, City Clerk