

MINUTES  
CITY COUNCIL WORK SESSION  
FREDERICKTOWN, MISSOURI  
OCTOBER 25, 2010  
5:30 PM

A. CALL TO ORDER AND ROLL CALL

Mayor Tripp called the meeting to order. Those present on roll call were: Alderman Merriman, Alderman Polete, Alderman Walts, Alderman Thomas, and Alderman Reutzel. Absent was: Alderman Brown. Also present were: City Administrator Dismuke, City Attorney Boner, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. APPROVAL OF MINUTES

1) **Minutes of the work session meeting of October 11, 2010.** A motion was made by Merriman with a second by Thomas to approve the minutes as presented. Motion carried.

C. APPROVAL OF AGENDA

1) **Additions or deletions.**

Alderman Polete added to Work Session Business: Discussion concerning repairs to the street sweeper.

2) **Approval of agenda.** A motion was made by Polete with a second by Merriman to approve the agenda as amended. Motion carried.

D. WORK SESSION BUSINESS

1) **Request by the Madison County Historic Civil War Planning Committee for use of city owned land for the 2011 event.** Becky (Tinsley) Brewer addressed council with a request for land to host the event, possibly the unused area of the Business Park. She went on to explain there would be 200-300 reenactors participating in the event. It was also noted the group would provide the necessary insurance naming the City of Fredericktown as additional insured. Alderman Polete suggested individuals from both sides look over the area in question and decide what will work. Dismuke will coordinate.

2) **Request to purchase distribution materials for the electric department above the city administrator's approval amount.** A motion was made by Merriman with a second by Thomas to approve the purchases from the lowest bidder, Cape Electric. Motion carried.

3) **Updates from City Electrical Engineer Ray Blakely.** Blakely brought the council up to date on the gas turbine project. He reviewed each of the points in the gas turbine agreement between the City and MJMEUC. The agreement will be sent to MJMEUC for their approval then adopted by ordinance at the next council meeting. Blakely then brought council up to date on the Cap A substation project. He recommended the city go ahead and approve the purchase of the breakers because of the long lead time needed by the supplier. Since the project had been changed from the original plan, Blakely said he would have the new numbers available for the next meeting. He then said he would recommend a design/build approach for the transmission line construction. He went on to bring council up to date on that part of the upgrade. He indicated the city should be ready to start construction by March/April 2011 and would take approximately one year to one and half years to complete. City Engineer Baer indicated to Blakely he had completed about 50 percent of the easements needed for the project. At this time a motion was made by Walts with a second by Reutzel to go ahead with approving a design/build approach to the transmission line construction. Motion carried.

4) **Report on airport terminal building. (Dismuke)** Dismuke stated the city was in the final stages of the building design and we were close to getting everything finalized so we can begin the bidding process.

5) **Discussion concerning repairs to the street sweeper.** Assistant Public Works Director James Settle explained to council the costs of the repairs, ranging from a complete overall for \$11,300 to a "quick fix" at around \$5000. A motion was then made by Walts with a second by Thomas to approve the "quick fix" repairs. Motion carried.

E. **CLOSED SESSION** (As authorized by RSMo Section 610.021) Motion was made by Walts with a second by Merriman to transfer the two (2) closed session personnel items to the regular council meeting following. Motion carried.

F. **ADJOURNMENT** A motion was made by Walts with a second by Thomas to adjourn. Motion carried.

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Mark Tripp, Mayor

ATTEST:

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Barbara Stevens, City Clerk

MINUTES  
CITY COUNCIL MEETING  
FREDERICKTOWN, MISSOURI  
DAY/DATE: WEDNESDAY, OCTOBER 25, 2010  
CITY HALL

**A. CALL TO ORDER AND ROLL CALL**

Mayor Tripp called the meeting to order and led the Pledge of Allegiance. Those present on roll call were: Alderman Merriman, Alderman Polete, Alderman Walts, Alderman Thomas, and Alderman Reutzel. Absent was: Alderman Brown. Also present were: City Administrator Dismuke, City Attorney Boner, City Engineer Baer, City Clerk Stevens, department heads and visitors.

**B. APPROVAL OF MINUTES**

1) Minutes of the regular council meeting of October 11, 2010. A motion was made by Merriman with a second by Polete to approve the minutes as presented. Motion carried.

**C. PUBLIC COMMUNICATIONS, REMARKS FROM THE GENERAL PUBLIC AND ANNOUNCEMENTS (each speaker is limited to 3 minutes or less)**

**D. APPROVAL OF THE AGENDA**

1) **Additions or deletions.**  
Add the two (2) personnel items transferred from Work Session to Closed Session.  
2) **Approval of the agenda.** A motion was made by Polete with second by Walts to approve the agenda as amended. Motion carried.

**E. PRESENTATIONS**

1) **MIRMA Risk Awards presentation to the Police and Wastewater Departments.** (Scott Melton, Loss Control Consultant)

**F. REPORT FROM OFFICERS**

1) **Mayor's report.**

**G. REPORT FROM SPECIAL COMMITTEES AND STAFF**

1) **Financial report – September.** (Shinn)  
2) **City Administrator report.**

**H. OLD BUSINESS**

1) **Ordinance amending Chapter 105 of the Municipal Code by adding Section 105.021 providing for standing committees.** A motion was made by Walts with a second by Polete that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Merriman with a second by Thomas to read the ordinance the second time by title only. Motion carried. Alderman Thomas abstained from voting on the ordinance. **Ordinance 10-56 duly adopted.**  
2) **Ordinance authorizing the acceptance of a utility easement deed from Bey-Dorf Enterprises, LLC in the Emerald Bluff Subdivision.** Attorney Boner stated that as the utility easement had not been signed by the property owner at the time of this meeting, she recommended this ordinance be tabled until the signature could be obtained. A motion was made by Merriman with a second by Polete to table this ordinance. Motion carried.  
3) **Ordinance to vacate a portion of a North-South Road easement on the north side of Commercial Drive.** Attorney Boner indicated this ordinance should be tabled until the prior utility easement was signed. A motion was then made by Walts with a second by Merriman to table. Motion carried.

**I. NEW BUSINESS**

1) **Ordinance authorizing the Mayor to execute an agreement between the City and MJMEUC relative to the location and building of turbine electric generating facilities.** As discussed in the work session prior to this meeting, the turbine agreement will be sent to MJMEUC for approval before we adopt the ordinance. A motion was then made by Walts with a second by Reutzel to table this ordinance. Motion carried.

2) Ordinance authorizing the Mayor to execute a deed between City and the Industrial Development Authority of the City of Fredericktown relative to the transfer of real estate. A motion was made by Polete with a second by Thomas that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried with Merriman voting nay. Boner read the ordinance. A motion was made by Walts with a second by Polete to read the ordinance the second time by title only. Motion carried with Merriman voting nay. Ordinance 10-57 duly adopted.

3) Ordinance authorizing the Mayor to execute a Hold Harmless Agreement between City and H R Quadri Contractors, LLC relative to the use of city property. A motion was made by Merriman with a second by Walts that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Polete with a second by Thomas to read the ordinance the second time by title only. Motion carried. Ordinance 10-58 duly adopted.

4) Recommendation from Planning and Zoning Commission to deny the rezoning request of Dave and Cynthia Basler for property located at Azalea Drive/Pine Castle Estates (behind Sun Bank). Mayor Tripp began by stating he along with Alderman Walts and building inspector Macke were all in attendance at the P&Z meeting. Walts said he had been contacted by several area property owners who were against the proposal. A motion was made by Merriman with a second by Reutzel to accept the P&Z denial of the zoning change. Before the vote was taken, property owner Basler addressed council explaining the reason behind the zoning request. The motion carried with all in attendance voting aye.

5) Recommendation from Planning and Zoning Commission to approve request by Bill Sheets for a minor subdivision on West Main next to Auto Zone. Mayor Tripp elaborated on the concerns of the P&Z Chairman in granting this approval. Mayor Tripp said building inspector Macke is following the ordinances for minor subdivisions. A motion was then made by Merriman with a second by Thomas to approve the minor subdivision recommendation. Motion carried with all in attendance voting aye.

J. ADDITIONAL BUSINESS

1) Accounts payable I. A motion was made by Merriman with a second by Polete to approve the bills. Motion carried.

2) Accounts payable II. A motion was made by Walts with a second by Polete to approve the bills. Motion carried with Alderman Thomas abstaining.

K. REMARKS OF SPECIAL PRIVILEGE BY THE BY THE ALDERMAN

L. CLOSED SESSION BUSINESS (As authorized by RSMo Section 610.021) (As authorized by RSMo Section 610.021) Motion was made by Polete with a second by Walts to go into Closed Session. Roll call vote resulted in five ayes, zero nays, and one absent. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

- 1) Personnel matter. After a brief discussion, a motion was made by Walts with a second by Thomas to hire part time employee, Deb Singleton, a full time position in the Water Department at grade 2, step 1. Motion carried with all voting aye.
- 2) Personnel matter. Discussion only; no voting actions necessary.

Motion was made by Walts with a second by Thomas to return to Open Session. Motion carried.

M. ANY OTHER BUSINESS

N. ADJOURNMENT. Motion by Walts with a second by Polete to adjourn. Motion carried.

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Mark Tripp, Mayor

ATTEST:

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Barbara Stevens, City Clerk