

CITY OF FREDERICKTOWN, MISSOURI  
SPECIAL CITY COUNCIL WORK SESSION  
MINUTES  
DATE: May 20, 2010  
5:30 PM

**A. CALL TO ORDER AND ROLL CALL**

Mayor Tripp called the meeting to order. Those present on roll call were: Alderman Polete, Alderman Merriman, Alderman Reutzel, Alderman Thomas and Alderman Brown. Absent was Alderman Walts. Also present were: Representative from BHMG Dean Parks, City Clerk Stevens and ten visitors.

**B. SPECIAL WORK SESSION BUSINESS**

1) **Continued review and discussion of the Electric Utility Rate and Cost of Service Study prepared by BHMG Engineers, Inc.** Mayor Tripp began by stating the a representative from BHMG was in attendance to review the study and answer any questions or concerns. He introduced Dean Park who addressed the group briefly reviewing the findings in the rate study. He stated the study was similar to an audit looking at both numbers and kilowatt hours to come to a solution. He went on to explain the various classes of electric users (residential, commercial non-demand, and industrial). His recommendations based on the study were three-fold: 1)an increase in rates, 2) changing the cost of living adjustment to a fixed rate instead of adjustable and 3) implementing a purchase power adjustment. The purchase power adjustment would fluctuate depending on what our cost for purchasing power. Parks took questions and concerns from the public. When asked when these changes would be implemented he indicated "the sooner the better" as the city was presently losing money. Other issues regarding the utility billing department were brought up and discussed. The council agreed changes needed to be made in that area. Many citizens indicated they would not mind the cost increase if the quality and accuracy of their monthly bills was attained.

**C. ADJOURNMENT.** A motion was made by Polete with a second by Thomas to adjourn. Motion carried.

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Mark Tripp, Mayor

ATTEST:

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Barbara Stevens, City Clerk

MINUTES  
CITY COUNCIL WORK SESSION  
FREDERICKTOWN, MISSOURI  
MAY 24, 2010  
5:30 PM

**A. CALL TO ORDER AND ROLL CALL**

Mayor Tripp called the meeting to order. Those present on roll call were: Alderman Merriman, Alderman Walts, Alderman Reutzel, Alderman Thomas, and Alderman Brown. Absent was: Alderman Polete. Also present were: City Administrator Dismuke, City Attorney Moore, City Engineer Baer, City Clerk Stevens, Deputy Clerk Harbison, department heads and visitors.

**B. APPROVAL OF MINUTES**

- 1) **Minutes of the work session meeting of May 10, 2010.** A motion was made by Merriman with a second by Thomas to approve the minutes as presented. Motion carried.
- 2) **Minutes of the special work session meeting of May 20, 2010.** A motion was made by Brown with a second by Walts to approve the minutes as presented. Motion carried.

**C. APPROVAL OF AGENDA**

- 1) **Additions or deletions.** Alderman Brown made a motion with a second by Walts to add to closed session one (1) additional personnel matter. Motion carried.
- 2) **Approval of agenda.** A motion was then made by Walts with a second by Reutzel to approve the agenda as amended. Motion carried.

**D. WORK SESSION BUSINESS**

- 1) and 2) **Recommendations from BFP to establish the positions of police detective-sergeant and corporal in the police department.** Mayor Tripp began by stating he along with the City Administrator and finance officer Shinn met to discuss numbers for these recommendations. After the number "crunching" it was determined the city hold off these changes. Finance officer Shinn said the numbers in the general fund were very tight due to some capital improvement purchases. There was not a lot of revenue coming into the general fund at this time. Shinn stated he felt the next budget year may prove a better time to make these changes. A motion was then made by Walts with a second by Brown to send this back to BFP to review and see if they could come up with a solution. Motion carried.
- 3) **Request to purchase lime and paint for the Parks Department.** Public works director McDowell referred council to the two bids presented for this purchase. A motion was made by Merriman with a second by Walts to approve the purchase from Beacon Athletics in the amount of \$2620.60. Motion carried.
- 4) **Recommendation from PDO/P&Z to amend Section 410.035 filing fees.** A motion was made by Merriman with a second by Walts to approve the filing fee changes. Motion carried. An ordinance will be prepared for approval at the next council meeting.
- 5) **Request by Denis Moore to discuss warning sirens.** Moore is a city resident living near one of the recently installed warning sirens. He addressed council with his concerns on the volume the siren is emitting. Moore brought documentation regarding decibel levels and how they are affecting his hearing. Council listened to his concerns and indicated they will check with the manufacturer and let Moore know of the outcome.

- E. CLOSED SESSION** (As authorized by RSMo Section 610.021). A motion was made by Walts with a second by Brown to go in to closed session. Roll call vote resulted in five ayes, zero nays, and one absent. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session.

- 1) Personnel matters – A motion was made by Brown with a second by Merriman to send this discussion to BFP. Motion carried with all voting aye.
- 2) Personnel matter Discussion only. No voting action taken.

A motion was made by Brown with a second by Merriman to return to Open Session. Motion carried.

**F. ADJOURNMENT**

- 1) Motion was made by Merriman with a second by Brown to adjourn.

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Mark Tripp, Mayor

ATTEST:

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Barbara Stevens, City Clerk