

MINUTES
CITY COUNCIL REGULAR MEETING
FREDERICKTOWN, MISSOURI
DAY/DATE: MONDAY, OCTOBER 27, 2008
CITY HALL
6:30 PM

A. CALL TO ORDER AND ROLL CALL

Mayor Kemp called the meeting to order and led the Pledge of Allegiance. Those present on roll call were: Alderman Polete, Alderman Wright, Alderman Tripp, Alderman Hale, and Alderman Merriman. Also present were: Interim City Administrator Dismuke, City Attorney Moore, City Engineer Baer, City Clerk Stevens, Department Heads and visitors.

B. APPROVAL OF MINUTES

- 1) Minutes of the public hearing of October 13, 2008. A motion was made by Polete with a second by Hale to approve the minutes as presented. Motion carried.
- 2) Minutes of the regular meeting of October 13, 2008. A motion was made by Hale with a second by Tripp to approve the minutes as amended. Motion carried.
- 3) Minutes of the special meeting of October 15, 2008. A motion was made by Tripp with a second by Merriman to approve the minutes as presented. Motion carried.

C. APPROVAL OF AGENDA

- 1) Additions or deletions.
Add one (1) item to Public Communications: Jane Parker on behalf of "Happy Feet" community-wide fundraisers.
- 2) A motion was made by Polete with a second by Hale to approve the agenda as amended. Motion carried.

D. PUBLIC COMMUNICATIONS AND ANNOUNCEMENTS

- 1) Jane Parker explained to Council her church, Calvary Temple, has taken on a service project of raising money for the handicapped playground project called "Happy Feet". November 1st there will be a free chili supper dinner at Calvary Temple starting at 6:00 pm. Also, on November 15th there will be a walk-a-thon for the same project. She invited all the councilmen to participate.

E. PRESENTATIONS

- 1) None.

F. REPORTS OF OFFICERS

- 1) **Mayor's report.**
 - a) Announced other notable events and meetings taking place in the community.

G. REPORT FROM SPECIAL COMMITTEES AND STAFF

- 1) **Financial reports. (Shinn)** Hale questioned the park fund being placed back under the general fund account. Hale went on to say he was not aware this was going to happen. He also said moving sanitation to general fund could also be a problem. Shinn explained the two funds had always been part of general fund in the past. It wasn't until the past year the funds were segregated into their own accounts. Shinn indicated since both of these funds had to be supplemented by general fund, they should not be segregated. Shinn then went on to say the proprietary funds made a nice profit during the 2007/2008 budget year; no transfers from general fund were made. Council discussed briefly the money the electric fund owes to the transportation fund. Monthly payments including interest were being made, but it was

suggested electric pay off the debt in its entirety. For the record, Hale said he felt the monthly payments should stay as is instead of paying off in full. Council concurred.

- 2) **Interim City Administrator report.** Dismuke said he had plans to start meeting with both Council committees (PDO and BFP) on a regular basis. The BFP is scheduled for Tuesday, October 28th at 6:30 pm with the discussion to include excessive debt in the utility department and setting policies for shut-offs.
- 3) **City Marshal/police reports.**
- 4) **Municipal Court September statistics.**

H. REMARKS FROM GENERAL PUBLIC

I. OLD BUSINESS

- 1) **Recommendation from the Mayor for an Alderman Ward I replacement to fill unexpired term of Paul Fritch.** Mayor Kemp recommended Harold Thomas to fill the open position. A motion was then made by Tripp with a second by Hale to approve the Mayor's recommendation. Motion carried. Mayor Kemp proceeded to give the Oath of Office to Harold Thomas.
- 2) **Consideration of a bid for auditing services for the 2007/2008 audit.** As no additional bids were received other than the initial one from Boyer & Associates, a motion was made by Tripp with a second by Polete to approve the bid of \$18,750 from Boyer & Associates, Park Hills, MO. Motion carried.
- 3) **Re-consideration of the warning siren bids to meet with USDA approval. (Clark)** Mayor Kemp spoke on behalf of Fire Chief Clark who was not in attendance. Council expressed concern with having already approved Federal Signal Corp. based on their meeting the bid specs. City Clerk Stevens explained why USDA is concerned with approving the higher bid of Federal Signal Corp. over Safetycom, Inc. even though it appeared Federal met the specs. Council decided to table this discussion until Chief Clark could be in attendance.

J. NEW BUSINESS

- 1) **Recommendation from Planning and Zoning Committee for a preliminary plat approval of Madison Village.** City Engineer Baer distributed copies of the preliminary plat. Baer indicated council would be approving the preliminary plat so that plans for infrastructure improvements could be put in place. Attorney Moore explained to council if the plat were approved an ordinance would be prepared for approval at the next meeting. Baer pointed out the area being approved was Lot 1 which was located between the two roads off Hwy 72 West. A motion was then made by Hale with a second by Merriman to approve the preliminary plat of Madison Village. Motion carried.
- 2) **An Ordinance authorizing the Mayor to execute a janitorial agreement between City and Tonya Minson.** A motion was made by Hale with a second by Polete that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Moore read: "An Ordinance authorizing the Mayor to execute a janitorial service agreement between City and Tonya Minson relative to providing janitorial services to the City of Fredericktown . . ." A motion was made by Tripp with a second by Merriman to read the ordinance the second time by title only. Motion carried. **Ordinance 08-57 duly adopted.**
- 3) **An Ordinance appointing Rebecca Hunt as Emergency Management Director for the City of Fredericktown.** A motion was made by Tripp with a second by Hale that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Moore read: "An Ordinance approving the appointment of an emergency management director for the City of Fredericktown . . ." A motion was made by Polete with a second by Merriman to read the ordinance the second time by title only. Motion carried. **Ordinance 08-58 duly adopted.**

- 4) **An Ordinance authorizing the City to enter a lease-purchase transaction with Missouri Association of Municipal Utilities (MAMU) for certain public improvements.** Tabled until more information is available.

K. ADDITIONAL BUSINESS

- 1) **Accounts payable.** A motion was made by Hale with a second by Merriman to pay the bills. Motion carried.

L. REMARKS OF PERSONAL PRIVILEGE BY ALDERMEN

M. CLOSED SESSION BUSINESS (As authorized RSMo Section 610.021) Motion was made by Tripp with a second by Polete to go into Closed Session. Roll call vote resulted in six ayes and zero nays. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

- 1) Contract matters (two) – Discussion and updates only.
- 2) Personnel matter – Discussion only, no voting actions taken.
- 3) Personnel matter – Discussion only, no voting actions taken.

Motion was made by Polete with a second by Tripp to return to Open Session. Motion carried.

N. ANY OTHER BUSINESS

O. ADJOURNMENT. Motion by Hale, seconded by Polete to adjourn. Motion carried.

Danny E. Kemp, Mayor

ATTEST:

Barbara Stevens, City Clerk

MINUTES
CITY COUNCIL WORK SESSION
FREDERICKTOWN, MISSOURI
OCTOBER 27, 2008
5:30 PM

A. CALL TO ORDER AND ROLL CALL

Mayor Kemp called the meeting to order. Those present on roll call were: Alderman Polete, Alderman Hale, Alderman Merriman, Alderman Tripp and Alderman Wright. Also present were: Interim City Administrator Dismuke, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. APPROVAL OF MINUTES

- 1) **Minutes of the work session meeting of September 25, 2008.** A motion was made by Polete with a second by Hale to approve the minutes as amended. Motion carried.
- 2) **Minutes of the work session meeting of September 29, 2008.** A motion was made by Hale with a second by Tripp to approve the minutes as amended. Motion carried.

C. APPROVAL OF AGENDA

- 1) **Additions or deletions.** None
- 2) **Approval of agenda.** A motion was made by Tripp with a second by Hale to approve the agenda as presented. Motion carried.

D. WORK SESSION BUSINESS

- 1) **Discussion relating to the positions of meter reader and electric groundman (Dismuke/Wasson).** Interim Administrator Dismuke recommended this item of discussion be referred to the Budget, Personnel, and Finance Committee for further discussion before presenting to Council. Council concurred.
- 2) **Ordinances for review:**
 - a) Ordinance authorizing the Mayor to execute a janitorial service agreement between City and Tonya Minson. Other than some typographical corrections, there were no further comments or concerns.
 - b) Ordinance appointing Rebecca Hunt as Emergency Management Director for the City of Fredericktown. Alderman Hale asked what the purpose of this appointment and what brought us to this point. Clerk Stevens explained the city had originally adopted an emergency plan several years ago along with the county. At that time the county appointed William Starkey as the emergency management director. The city followed suit by appointing Starkey to also act on behalf of the city. Starkey has retired and Becky Hunt has been appointed to take his place. This ordinance will serve to update the directorship for FEMA purposes.
 - c) Ordinance authorizing the City to enter a lease-purchase transaction with Missouri Association of Municipal Utilities (MAMU) for certain public improvements (this will be a refinancing of an existing loan from MAMU). Mayor Kemp explained the POOL offered a refinance package for one of the City's loans at a cheaper rate thereby saving the city several thousand dollars annually. Council hesitated approving without all the numbers available. Further discussion was tabled until more information could be made available.

E. CLOSED SESSION (As authorized by RSMo Section 610.021). None

F. ADJOURNMENT

- 1) Motion was made by Hale with a second by Merriman to adjourn. Motion carried.

Danny E. Kemp, Mayor

ATTEST:

Barbara Stevens, City Clerk