

MINUTES  
CITY COUNCIL WORK SESSION  
FREDERICKTOWN, MISSOURI  
September 25, 2008  
1:00 PM

**A. CALL TO ORDER AND ROLL CALL**

Mayor Kemp called the meeting to order. Those present on roll call were: Alderman Polete, Alderman Hale, Alderman Merriman, Alderman Tripp and Alderman Wright. Also present were: Interim City Administrator Dismuke and City Clerk Stevens.

**B. WORK SESSION BUSINESS**

1) Discussion of the 2008/2009 budget for personnel. Dismuke opened with some areas he felt needed to be addressed. He noted the fire department needed a new pumper truck. He also said he had added an additional employee to City Light and Water, Rick Forsythe, who is presently working under the umbrella of Experience Works. Animal control officer Dan Welker would be made full time. Then, Dismuke went on to discuss the open position of code enforcement/building inspector. He suggested added the responsibilities to the meter reader position. He is presently not proficient in the area of inspections but with some training Dismuke thought it could be a workable solution. Dismuke also said the city would be contracting with Gregg Shinn to act as the city's finance officer. Dismuke also said the budget included adding an electric groundman to the department. Dismuke went on to say electric had \$600,000 in reserve, Transportation \$300,000 and general fund \$72,000 then down to \$10,000 by the end of the year. Hale mentioned the importance of funding capital improvements in the parks/pool. Hale and Tripp both asked about moving the sanitation fund back to general fund. Clerk Stevens explained the acting finance director, Shinn, said the fund should never have been moved out of general fund. Hale addressed raising the trash gate fees for county residents. Hale then asked about the Transportation Tax Fund paying for salaries and purchases for the street department. Polete responded Shinn indicated this was an approved process as long as council approves. Council asked if Shinn would come and discuss the various proposed budget items. It was noted department heads have a \$500 spending limit without administrator approval. Under parks it was suggested the city look at the flood buyout properties including re-sending letters to neighboring house to see if anyone was interested in leasing the buyout properties.

**C. CLOSED SESSION** (As authorized by RSMo Section 610.021). A motion made Hale with a second by Tripp to go into Closed Session. Roll call vote resulted in 5 ayes, zero nays and one vacant.

1) Discussion only. No voting actions necessary.

A motion was made by Hale with a second by Merriman to return to Open Session. Motion carried.

**D. ADJOURNMENT**

1) Motion was made by Tripp with a second by Hale to adjourn. Motion carried.

\_\_\_\_\_  
Danny E. Kemp, Mayor

ATTEST:

\_\_\_\_\_  
Barbara Stevens, City Clerk