

MINUTES  
CITY COUNCIL REGULAR MEETING  
FREDERICKTOWN, MISSOURI  
DAY/DATE: MONDAY, SEPTEMBER 8, 2008  
CITY HALL  
6:30 PM

**A. CALL TO ORDER AND ROLL CALL**

Mayor Kemp called the meeting to order and led the Pledge of Allegiance. Those present on roll call were: Alderman Polete, Alderman Wright, Alderman Fritch, Alderman Hale, and Alderman Merriman. Absent was: Alderman Tripp. Also present were: Interim City Administrator Dismuke, City Attorney Moore, City Engineer Baer, City Clerk Stevens, Department Heads and visitors.

**B. APPROVAL OF MINUTES**

- 1) Minutes of the regular meeting of August 25, 2008. A motion was made by Fritch with a second by Hale to approve the minutes as presented. Motion carried.
- 2) Minutes of the public hearing of August 25, 2008. A motion was made by Polete with a second by Hale to approve the minutes as presented. Motion carried.

**C. APPROVAL OF AGENDA**

- 1) Additions or deletions.  
Add to Closed Session: One (1) personnel matter.
- 2) A motion was made by Fritch with a second by Polete to approve the agenda as amended. Motion carried.

**D. PUBLIC COMMUNICATIONS AND ANNOUNCEMENTS**

- 1) None.

**E. PRESENTATIONS**

- 1) Heath Smith representing the EPA updating on the site cleanup efforts. Smith explained to Council the EPA would be back in the area soon. In 2003, the EPA cleaned up 800 contaminated properties. Sometime in October or November, the process will begin again for another 800 properties. The contact person will be Emily Wheeler, project manager. The EPA's priority of removal is based on the concentration levels, where a small child under the age of seven lives on the property, or if someone pregnant lives on the property.

**F. REPORTS OF OFFICERS**

- 1) **Mayor's report.** Announced notable events and meetings taking place in the community.

**G. REPORT FROM SPECIAL COMMITTEES AND STAFF**

- 1) **Financial report – July (as provided by Greg Shinn).** Finance director Wienecke referred Council to the handouts. She also updated Council on the MOPEP monthly invoice as well as the overall power cost the city has incurred over the past year.
- 2) **Interim City Administrator's report.** Dismuke referred Council to the finance numbers provided by Greg Shinn. Dismuke went on to say Duncan Kincheloe from the MOPEP pool has agreed to spearhead questions at a public meeting to be held at the Fredericktown high school cafeteria on Monday, September 22<sup>nd</sup> at 6:00 pm. As the public meeting is scheduled on regular council meeting night, Dismuke suggested moving the council meeting to Monday, September 29<sup>th</sup> for final budget review. A motion was then made by Polete with a second by Merriman to set the meeting per Dismuke's recommendation for the 29<sup>th</sup>. Motion carried.
- 3) **Police Department report – August 21<sup>st</sup> – September 2<sup>nd</sup>.**

- 4) **City Marshal report.**
- 5) **Municipal Court docket – August.**
- 6) **Municipal Court August statistics.**
- 7) **Fire Chief John Clark updates on ISO review.** As Chief Clark was not in attendance, Assistant Chief Polete related some of the areas reviewed by the ISO inspector. He indicated the results would not be available for approximately six months. The City's current rating is 6 and the Chief was hoping the rating might fall to 4. The lower rating should decrease homeowner as well as commercial business insurance premiums.

#### **H. OLD BUSINESS**

- 1) **Information technology price structure from three sources.** Hale suggested since one of the proposals included prices for blocks of time, the City should ask the other two if they also have the capability to sell blocks of time. Some discussion ensued resulting in a motion made by Merriman and a second by Wright to accept the proposal of DLB Consulting for information technology services as is, since their proposal was the least costly. Motion carried with Merriman, Wright and Polete voting aye; Fritch and Hale voting nay.
- 2) **An Ordinance annexing certain adjacent territory into the city limits.** A motion was made by Polete with a second by Fritch that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Moore read: "An Ordinance annexing certain adjacent territory into the city limits of the City of Fredericktown . . ." A motion was made by Fritch with a second by Merriman to read the ordinance the second time by title only. **Ordinance 08-47 duly adopted.**

#### **I. NEW BUSINESS**

- 1) **Setting the dates for Fall Cleanup Week.** Alderman Hale expressed his concern with not providing curbside pickup service. He went on to explain the elderly often do not have the means to take their items to the landfill. Clerk Stevens (on behalf of Public Works Director McDowell who was not in attendance) explained the sanitation department is already low on funds due to extensive repairs to their equipment. McDowell indicated the pickup service would put additional wear on the equipment and add additional costs to an already strained budget. Hale asked if the pickup service could be re-visited when the dates are set for spring cleanup. He suggested no fee but registration would be needed. Council concurred.
- 2) **An Ordinance authorizing the Mayor to execute a Home Energy Supplier Agreement between the City and State of Missouri Department of Social Services relative to the Missouri low income home energy assistance program for 2008/2009.** A motion was made by Hale with a second by Fritch that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Moore read: "An Ordinance authorizing the Mayor to execute a Home Energy Supplier Agreement between City and State of Missouri Department of Social Services relative to Missouri low income home energy assistance program for 2008/2009." A motion was made by Fritch with a second by Merriman to read the ordinance the second time by title only. **Ordinance 08-48 duly adopted.**
- 3) **An ordinance establishing the amount of money necessary to be raised by taxation for General Revenue purposes and Park Fund for fiscal year 2008.** A motion was made by Polete with a second by Fritch that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Moore read: "An Ordinance establishing the amount of money necessary to be raised by taxation for general revenue purposes and for the Park Fund during the ensuing Fiscal Year 2008 . . ." A motion was made by Fritch with a second by Merriman to read the ordinance the second time by title only. **Ordinance 08-49 duly adopted.**
- 4) **An Ordinance to establish a procedure to disclose potential conflicts of interest and substantial interest for certain officials.** A motion was made by Fritch with a second by Merriman that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Moore read: "An Ordinance to establish a procedure to

disclose potential conflicts of interest and substantial interest for certain officials. **Ordinance 08-50 duly adopted.**

- 5) **Consideration of the bid for the Siren Warning System under the USDA grant.** As Fire Chief Clark was not in attendance, Clerk Stevens referred Council to the two bids received and indicated Clark had requested the bid from Federal Signal Corp. be considered even though their bid was \$2,285.30 higher than Safetycom, Inc. (\$21,835.10) Moore said the Council needed to make sure the reason for choosing the higher bid was based on the fact the bids presented were not apples to apples. A motion was then made by Fritch with a second by Hale to approve the siren bid of \$24,120.40 from Federal Signal Corp. Motion carried.

**J. ADDITIONAL BUSINESS**

- 1) **Accounts payable.** A motion was made by Fritch with a second by Hale to pay the bills. Motion carried.

**K. REMARKS FROM GENERAL PUBLIC**

**L. REMARKS OF PERSONAL PRIVILEGE BY ALDERMEN**

**M. CLOSED SESSION BUSINESS** (As authorized RSMo Section 610.021) Motion was made by Fritch with a second by Merriman to go into Closed Session. Roll call vote resulted in five ayes, zero nays, and one absent. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

- 1) Personnel matter – After some discussion, a motion was made by Fritch with a second by Wright to accept the resignation of finance director Chris Wienecke. Motion carried with all voting aye. There were no nay votes and one absent.
- 2) Contract matter – Discussion only; no voting actions taken at this time.

Motion was made by Fritch with a second by Polete to return to Open Session. Motion carried.

**N. ANY OTHER BUSINESS**

**O. ADJOURNMENT.** Motion by Polete, seconded by Wright to adjourn.

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Danny E. Kemp, Mayor

ATTEST:

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Barbara Stevens, City Clerk

MINUTES  
CITY COUNCIL WORK SESSION  
FREDERICKTOWN, MISSOURI  
September 8, 2008  
5:30 PM

**A. CALL TO ORDER AND ROLL CALL**

Mayor Kemp called the meeting to order. Those present on roll call were: Alderman Polete, Alderman Hale, Alderman Fritch, Alderman Merriman, and Alderman Wright. Absent was: Alderman Tripp. Also present were: Interim City Administrator Dismuke, City Attorney Moore, City Engineer Baer, City Clerk Stevens, department heads and visitors.

**B. APPROVAL OF MINUTES**

1) **Minutes of the work session meeting of August 25, 2008.** A motion was made by Hale with a second by Polete to approve the minutes as presented. Motion carried.

**C. APPROVAL OF AGENDA**

1) **Additions or deletions.** None

2) **Approval of agenda.** A motion was made by Polete with a second by Fritch to approve the agenda as presented. Motion carried.

**D. WORK SESSION BUSINESS**

1) **Ordinances for review:**

a) An Ordinance annexing certain adjacent territory into the city limits. Brief discussion, but no concerns.

b) An Ordinance establishing the amount of money necessary to be raised by taxation for General Revenue purposes and Park Fund for fiscal year 2008. Brief discussion, but no concerns.

c) An Ordinance to establish a procedure to disclose potential conflicts of interest and substantial interest for certain officials. No questions or concerns.

d) An Ordinance authorizing the Mayor to execute a Home Energy Supplier Agreement between the City and State of Missouri Department of Social Services relative to the Missouri low income home energy assistance program for 2008/2009. No questions or concerns.

**E. CLOSED SESSION** (As authorized by RSMo Section 610.021). None

**F. ADJOURNMENT**

1) Motion was made by Fritch with a second by Hale to adjourn. Motion carried.

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Danny E. Kemp, Mayor

ATTEST:

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Barbara Stevens, City Clerk