

MINUTES
CITY COUNCIL REGULAR MEETING
FREDERICKTOWN, MISSOURI
DAY/DATE: MONDAY, JUNE 23, 2008
CITY HALL
6:30 PM

A. CALL TO ORDER AND ROLL CALL

Mayor Kemp called the meeting to order and led the Pledge of Allegiance. Those present on roll call were: Alderman Polete, Alderman Wright, Alderman Merriman, Alderman Fritch, and Alderman Tripp. Absent was: Alderman Hale. Also present were: City Attorney Moore, City Engineer Baer, City Clerk Stevens, Department Heads and visitors.

B. APPROVAL OF MINUTES

- 1) Minutes of the regular meeting of June 9, 2008. A motion was made by Polete with a second by Fritch to approve the minutes as presented. Motion carried.

C. APPROVAL OF AGENDA

- 1) Additions or deletions.

Add:

- a) Under New Business: Approval of two liquor licenses.
- 2) A motion was made by Fritch with a second by Tripp to approve the agenda as amended. Motion carried.

D. PUBLIC COMMUNICATIONS AND ANNOUNCEMENTS

- 1) None.

E. PRESENTATIONS

- 1) None.

F. REPORTS OF OFFICERS

- 1) **Mayor's report.**

- a) Referred Council to the Job Development Program information presented by Jim Dismuke.
- b) Announced Pickin' on the Square was going strong each Friday.
- c) Announced there will be a small fireworks display sponsored by the Chamber of Commerce at the soccer fields.
- d) Reminded everyone of the grand opening of the New Morning Star Apartments on North Chamber Drive from 2 pm to 4 pm this Thursday.

G. REPORT FROM SPECIAL COMMITTEES AND STAFF

- 1) **Financial director's report – May.**

- a) Updated Council on the airport grant. Indicated the City's portion was now \$19,376 due to increase costs in paving materials. She then referred Council to a copy of the State Statute which allows municipalities to utilize transportation funds for airport improvements. Wienecke suggested utilizing the transportation funds would elevate the use of general fund for the City's portion.

- b) Indicated the City had received its first reimbursement from FEMA which covers the February ice storm.
 - c) USDA grant availability for police equipment and vehicle is in the process of being reviewed.
 - d) Announced next month would begin the budget process.
- 2) **City Marshal monthly report – May.**
 - 3) **Police Department report – week of 5/26/08 to 6/1/08.**
 - 4) **Amended budget for the 2008 Solid Waste Management District Recycling Grant.** Mayor Kemp explained the need for Council approval under the recycling grant. The original grant purchased shredder and recycling bags. As the purchases were less than the grant amount, Public Works Director McDowell asked if the remaining unused funds (\$3990) could be used for concrete repairs to the recycling building. A motion was then made by Fritch with a second by Polete to approve the concrete repairs under the grant funds. Motion carried.

H. OLD BUSINESS

- 1) None.

I. REMARKS FROM GENERAL PUBLIC

- 1) None.

J. NEW BUSINESS

- 1) **Ordinance authorizing the Mayor to execute an agreement by and between City and Ameren Services Company relative to wholesale distribution.** A motion was made by Polete with a second by Fritch that as the ordinance was made available prior to the meeting it can be read the first time by title only. Motion carried. Moore read: “An Ordinance authorizing the Mayor . . . to execute an agreement between City and Ameren Services Company relative to providing wholesale distribution service to the City of Fredericktown”. A motion was made by Polete with a second by Tripp to read the ordinance the second time by title only. Motion carried. Moore read the ordinance. **Ordinance 08-32 duly adopted.**
- 2) **Discussion regarding a Deputy Finance Director.** Tripp addressed Council with this proposal. He indicated Council should move forward with getting help for Wienecke. When asked how much time she spent on various jobs, Wienecke indicated she did not have a figure. Fritch expressed concerns with funding such a position. He went on to say staff already in place could assist if needed. Merriman also expressed concerns. He said if the city were to look at increasing the finance staff council should make sure the individual has an education in accounting and a work related history. Council agreed to review the needs and re-visit at a later date. Polete indicated to Mayor Kemp he would suggest monitoring the situation and see what develops.
- 3) **Ordinance authorizing the Mayor to execute an agreement between City and R.L. Persons, Inc. relative to Taxilane Rehabilitation, Pave Tie Down Area and Seal Coat Taxiways.** A motion was made by Polete with a second by Fritch that as the ordinance was made available prior to the meeting it can be read the first time by title only. Motion carried. Moore read: “An Ordinance authorizing the Mayor . . . to execute a contract agreement between City and R.L. Persons Construction, Inc. relative to taxilane rehabilitation, pave tie down area and seal coat taxiways . . .” A motion was made by Polete with a second by Fritch to read the ordinance the second

time by title only. Motion carried. Moore read the ordinance. **Ordinance 08-33 duly adopted.**

- 4) **Request for approval of liquor licenses for Cowboy Coffee and Cinco de Mayo restaurants.** After a brief discussion, a motion was made by Fritch with a second by Merriman to approve the liquor licenses. Motion carried with the following vote: four (4) ayes and one (1) nay (Tripp).

K. ADDITIONAL BUSINESS

- 1) **Accounts payable.** A motion was made by Fritch with a second by Merriman to pay the bills. Motion carried.

L. REMARKS OF PERSONAL PRIVILEGE BY ALDERMEN

- 1) Alderman Polete said the rockwall bathrooms were close to completion, but there was still some work that needs to be done. Volunteers are needed. Hoping to have it completed before summer is over.
- 2) Alderman Tripp said he had personally started recycling by obtaining the free recycling bags from City Hall. The recycling program generates revenue for the city. He encouraged others in attendance to follow suite.
- 3) Alderman Merriman thanked Kenny McDowell for, again, saving the city money through this recycling program.

M. CLOSED SESSION BUSINESS (As authorized RSMo Section 610.021) Motion was made by Tripp with a second by Fritch to go into Closed Session. Roll call vote resulted in five ayes, zero nays, and one absent. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

- 1) Potential litigation matter. Discussion only. No voting actions taken.
- 2) Personnel matters. After a lengthy discussion, a motion was made by Fritch with a second by Tripp to hire two new police officers at the starting salary of \$24,000 annually. Motion carried with the following vote: voting aye: Fritch, Tripp, Polete, Wright, and Merriman. There were no nay votes.
- 3) Contract matter. After some discussion, a motion was made by Fritch with a second by Tripp to table further discussion until Alderman Hale was available. Motion carried with the following vote: voting aye: Fritch, Tripp, Polete, Wright, and Merriman. There were no nay votes.

Motion was made by Polete with a second by Fritch to return to Open Session. Motion carried.

N. ANY OTHER BUSINESS

- 1) After a brief discussion regarding the contract of Economic Developer Jim Dismuke, a motion was made by Tripp with a second by Fritch to offer Dismuke a one month extension of his current contract at the same terms. Motion carried.
- 2) Alderman Tripp volunteered along with Alderman Hale to put together some things the city would be looking for in a new city administrator.
- 3) Council suggested getting an auditor to look over the city financial books to get them up to speed. Moore suggested preparing a scope of services to present to auditors. Council concurred. Moore will prepare.

- 4) Alderman Tripp speaking on behalf of the Ad Hoc Committee for the utility sale, gave an update. Tripp reported there were several key pieces of information that had come to light regarding the City leaving the MOPEP pool contract. He explained to council he had instructed his committeemen to hold off preparing letters to potential members of the "POOL" until he has specific detail on how to get out of the MOPEP contract. Tripp also informed council the city would no longer be using the outside law firm hired to work on the utility sale.
- 5) Mayor Kemp began a discussion on hiring a full time meter reader. He went on to explain there have been on going complaints from residents regarding their monthly bills, so he felt it was important only one person read the meters as opposed to the present process of all the utility departments alternating. The individual hired would report to Don Wasson as electric manager and would float to wherever he/she was needed when not in use as a meter reader. A motion was then made by Polete with a second by Tripp to agree to the recommendation of a full time meter reader position at the starting salary of \$18,000 annually. Motion carried unanimously.

O. **ADJOURNMENT.** Motion by Polete with a second by Tripp to adjourn.

Danny E. Kemp, Mayor

ATTEST:

Barbara Stevens, City Clerk