

MINUTES
CITY COUNCIL REGULAR MEETING
FREDERICKTOWN, MISSOURI
DAY/DATE: MONDAY, June 9, 2008
CITY HALL
6:30 PM

A. CALL TO ORDER AND ROLL CALL

Mayor Kemp called the meeting to order and led the Pledge of Allegiance. Those present on roll call were: Alderman Polete, Alderman Hale, Alderman Wright, Alderman Merriman, Alderman Fritch, and Alderman Tripp. Also present were: City Attorney Moore, City Engineer Baer, City Clerk Stevens, Department Heads and visitors.

B. APPROVAL OF MINUTES

- 1) Minutes of the regular meeting of May 27, 2008. A motion was made by Fritch with a second by Polete to approve the minutes as presented. Motion carried.
- 2) Minutes of the special council meeting of June 2, 2008. A motion was made by Tripp with a second by Hale to approve the minutes as presented. Motion carried.

C. APPROVAL OF AGENDA

- 1) Additions or deletions.
Delete:
 - a) Under New Business: Item 1.
- 2) A motion was made by Fritch with a second by Hale to approve the agenda as amended. Motion carried.

D. PUBLIC COMMUNICATIONS AND ANNOUNCEMENTS

- 1) None.

E. PRESENTATIONS

- 1) None.

F. REPORTS OF OFFICERS

- 1) **Mayor's report.**
 - a) Attended the 100TH birthday celebration at ClaRu Deville for Reva Rose.
 - b) Will be attending the MOPEP pool meeting in Columbia on Wednesday and Thursday of this week.
 - c) Pickin' on the Square was a success. It was a positive program and lent for an enjoyable evening. He went on to say he appreciated the businesses support.
 - d) Announced June 26th grand opening of the New Morning Star Apartments on North Chamber Drive from 2 pm to 4 pm.
 - e) Thanked Pense Brothers Drilling for their contribution to Saturday night's cancer survivor's dinner for Relay for Life.
 - f) Stated he had received some clarification information from Carole Magnus on behalf of the Historical District. They wanted to clear up a rumor regarding property listed on the National Register and any renovations done to that property. Kemp went on to explain if a property owner chooses to do work on his property and he chooses not to conform to the guidelines of the historical district, it is a simple process to have that property removed from the National Register.

G. REPORT FROM SPECIAL COMMITTEES AND STAFF

- 1) **City Marshal monthly report – May.**
- 2) **Municipal Court Docket and Receivables – May.**
- 3) **Police Department report – week of 5/26/08 to 6/1/08.**

H. OLD BUSINESS

- 1) None.

I. REMARKS FROM GENERAL PUBLIC

- 1) None.

J. NEW BUSINESS

- 1) **Ordinance repealing certain provisions of Chapter 350, Schedule VI: Handicapped Parking Amending Chapter 350, Schedule VI: Handicapped Parking.** Alderman Tripp indicated he preferred the handicapped spot as it was originally. Public Works Director Ken McDowell explained he was instructed to make the change by the previous city administrator. It was the consensus of Council to leave the handicapped parking space in the north side of West Main near City Hall in its original place. The ordinance would not be needed.
- 2) **Ordinance vacating a certain alley located on East College between 115 East College (First Baptist Church bldg) and 111 East College (home owned by First Baptist Church).** Community Development Director Sullivan explained the background and purpose of this request. A motion was then made by Tripp with a second by Fritch that as the ordinance was made available prior to the meeting it can be read the first time by title only. Motion carried. Moore read: "An Ordinance to vacate a portion of a north-south alley on East College Street between 115 East College and 111 East College". A motion was made by Fritch with a second by Merriman to read the ordinance the second time by title only. Motion carried. Moore read the ordinance. **Ordinance 08-31 duly adopted.**
- 3) **Resolution establishing a new checking account titled "City of Fredericktown, VISTA Donation Fund".** A motion was made by Polete with a second by Tripp to read the resolution in full. Motion carried. Moore read the resolution. **Resolution 2008-07 duly adopted.**
- 4) **Resolution appointing a director and alternate director to the Missouri Joint Municipal Electric Utility Commission.** A motion was made by Tripp with a second by Polete to read the resolution in full. Motion carried. Moore read the resolution. **Resolution 2008-08 duly adopted.**
- 5) **Discussion concerning an employee appreciation dinner.** Hale said he would like to recommend an employee appreciation dinner/luncheon to let our staff know how much they are appreciated. He recommended the event be funded by the mayor and/or aldermen personally. He went on to say some form of certificate of recognition will be given recognizing years of service to the City. He also suggested the possibility of granting the rest of the day off after the luncheon. Once dates, time and place are established, Hale will report back to council.
- 6) **Discussion concerning the compilation of job descriptions for all city employees.** Merriman explained the importance of having job descriptions for the city positions. The Mayor and City Clerk will review what is already in place to determine what descriptions are still needed.
- 7) **Discussion concerning who is responsible for the Parks and Recreation department staff and purchases.** Kemp referenced the packet of bills included in the council packets which were purchased by Sullivan and Shell on behalf of the parks and pool. McDowell indicated he was not aware these purchases were being made nor did he authorize any of them. McDowell went on to say he has to answer to the Park and Recreation Board regarding purchases and staying within their budget. Mayor said he would get with the finance director and discuss options for funding park department payables. It was noted by council all future purchases will be approved by McDowell as they relate to parks and pool.

K. ADDITIONAL BUSINESS

- 1) **Accounts payable.** After some brief questions, a motion was made by Fritch with a second by Hale to pay the bills. Motion carried.

L. REMARKS OF PERSONAL PRIVILEGE BY ALDERMEN

- 1) Alderman Hale said he wanted to reiterate the positive statements made by the "Pickin' on the Square" program. It was good for economics. Hale also wanted to applaud the Parks Department for all the projects they have going on . . . he stated there were a lot of good things happening there.
- 2) Alderman Merriman thanked McDowell and Shell's departments for sharing their staff. He also wanted to say he appreciated the reports included in the packets for court, marshal and police departments.
- 3) Alderman Polete thanked everyone involved in getting the pool up and running. He also thanked Sullivan for attending a recent small business meeting.
- 4) Alderman Tripp said "job well done and thank you for the Pickin' on the Square program" including Chris Smith, Jim Dismuke, Darrell Bell and Shanna Sorg.
- 5) Alderman Wright said she too had attended the Pickin' on the Square program both nights and enjoyed it immensely.

M. CLOSED SESSION BUSINESS (As authorized RSMo Section 610.021) Motion was made by Polete with a second by Fritch to go into Closed Session. Roll call vote resulted in six ayes, zero nays, and zero absent. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

- 1) Personnel matter. Discussion only. No voting actions taken.
- 2) Personnel matter. Discussion only. No voting actions taken.
- 3) Contract matter. Discussion only. No voting actions taken.
- 4) Personnel matter. Discussion only. No voting actions taken.
- 5) Contract matter. Discussion only. No voting actions taken.

Motion was made by Fritch with a second by Hale to return to Open Session. Motion carried.

N. ANY OTHER BUSINESS

- 1) Alderman Fritch requested South Main Street from the edge of the parking lots of Barrett Jenson be exempted from the two hour parking limitation.
- 2) Alderman Polete said he felt the city needed to hire a full time meter reader to eliminate the problem of departments sharing in the meter reading responsibilities. He also said he would like the city to consider returning to the Fundware accounting system instead of the QuickBooks system. Council will explore the costs.
- 3) Mayor Kemp said he had three recommendations for police officers presented to him by Ken Tomlinson. He said there were only openings for two at this time, but a third officer would certainly be helpful. He also recommended the applicants take a fitness test which would be given by the P/T department at the hospital. Council concurred. Once that information was received council will decide on the officers.

O. ADJOURNMENT. Motion by Fritch with a second by Tripp to adjourn.

Danny E. Kemp, Mayor

ATTEST:

Barbara Stevens, City Clerk