A. CALL TO ORDER AND ROLL CALL

Mayor Yates called the meeting to order and led the Pledge of Allegiance. Those present on roll call were: Alderman Tripp, Alderman Polete, Alderman Hale, and Alderman Fritch. Also present were City Administrator O’Gara, City Attorney Moore, City Engineer Baer, City Clerk Stevens, Department Heads and visitors.

B. APPROVAL OF MINUTES

1) Minutes of the regular meeting of December 10, 2007. A motion was made by Polete with a second by Tripp to approve the minutes as presented. Motion carried.

2) Minutes of the special meeting of December 17, 2007. A motion was made by Polete with a second by Hale to approve the minutes as presented. Motion carried.

C. APPROVAL OF AGENDA

1) Additions or deletions. None

2) A motion was made by Hale with a second by Polete to approve the agenda as presented. Motion carried.

D. PUBLIC COMMUNICATIONS AND ANNOUNCEMENTS

1) None.

E. PRESENTATIONS

1) None.

F. REPORTS OF OFFICERS

1) Mayor’s report.
   a) Mayor Yates explained the absence of Alderman Shrum due to some health issues. Asked Council and public to keep her in their thoughts and prayers.
   b) Recommendation and appointments to the Parks and Recreation Board. Mayor Yates explained the last two appointees to the Parks and Recreation Board have agreed to remain on the Board. Her recommendations were Tara Hale and Gary Harrison. A motion was made by Fritch with a second by Tripp to approve the Mayor’s recommendation. Motion carried with three ayes and one abstention (Hale).

G. REPORT FROM SPECIAL COMMITTEES AND STAFF

1) Administrator’s report.
   a) Attended meetings with BREC’s Tom Steska, MCCDD, Sheltered Workshop, auditors, IDA, Chamber, Parks and Recreation, preconstruction meeting with contractor for Town Square Enhancement project, contractor for the Business Park water issues, Semo Regional Planning committees, airport consultants for grant.
   b) Worked with the implementation of the new accounting software, as well as, continued the interview process for the police captain position.

2) Financial Director’s report. Wienecke referred Council to the reports submitted. Wienecke noted to Council the reports were generated by the new system, Quick Books, and covered the first quarter of the new fiscal year. Mayor indicated she was quite impressed with all the departments keeping within their budget.

H. OLD BUSINESS

1) None.
I. **NEW BUSINESS**

1) Budget transfer for the Town Square Enhancement Water project. O'Gara referred Council to the information sheet included in the packet. After a brief discussion, a motion was made by Fritch with a second by Polete to approve the budget transfer as proposed. Motion carried unanimously.

2) Discussion and bid recommendation for the Town Square Enhancement Water Improvement Project. Baer explained four bids were received as noted on the bid information sheet with Earth First the lowest bidder. After a brief discussion, a motion was made by Hale with a second by Fritch to approve the recommendation of Earth First for the project. Motion carried unanimously.

3) Ordinance authorizing the Mayor to execute an agreement between City and Earth First Contractors relative to the Town Square Enhancement Water Improvement Project. A motion was made by Fritch with a second by Tripp that as the ordinance was made available prior to the meeting it can be read the first time by title only. Motion carried. Moore read: “An Ordinance authorizing the Mayor to execute an agreement between City and Earth First Contractors relative to the Town Square Enhancement Water Improvement Project . . .” A motion was made by Fritch with a second by Polete to read the ordinance the second time by title only. Moore read the ordinance. **Ordinance 08-01 duly adopted.**

4) Ordinance authorizing the Mayor to execute an agreement between City and Fronabarger Concreters, Inc. relative to the Town Square Enhancement Program Project No. STP-9900(031). A motion was made by Tripp with a second by Hale that as the ordinance was made available prior to the meeting it can be read the first time by title only. Motion carried. Moore read: “An Ordinance authorizing the Mayor to execute an agreement between City and Fronabarger Concreters, Inc. relative to the Town Square Enhancement Program Project No. STP-9900(031) . . .” A motion was made by Fritch with a second by Polete to read the ordinance the second time by title only. Moore read the ordinance. **Ordinance 08-02 duly adopted.**

5) Ordinance authorizing the Mayor to execute a lease-purchase agreement between City and Roland Machinery Company relative to the financing of a front-end loader. A motion was made by Polete with a second by Tripp that as the ordinance was made available prior to the meeting it can be read the first time by title only. Motion carried. Moore read: “An Ordinance authorizing the Mayor to execute a lease-purchase agreement between City and Roland Machinery Company relative to the financing of a front-end loader . . .” A motion was made by Fritch with a second by Polete to read the ordinance the second time by title only. Moore read the ordinance. **Ordinance 08-03 duly adopted.**

6) Ordinance authorizing the Mayor to enter into an agreement between City and the Fredricktown Chamber of Commerce relative to an Executive Director. A motion was made by Tripp with a second by Fritch that as the ordinance was made available prior to the meeting it can be read the first time by title only. Motion carried. Moore read: “An Ordinance authorizing the Mayor to execute an agreement between City and the Fredricktown and Madison County Chamber of Commerce relative to purchasing a percentage of its director’s time to promote commercial and tourism development within the community . . .” The ordinance passed the first time with the following vote: three (3) ayes, zero (0) nays and one (1) abstention – Hale abstaining as he is related to the economic development candidate. A motion was made by Fritch with a second by Tripp to read the ordinance the second time by title only. Moore read the ordinance. The ordinance passed the second time with the following vote: three (3) ayes, zero (0) nays and one (1) abstention – Hale abstaining as he is related to the economic development candidate. **Ordinance 08-04 duly adopted.**

7) Ordinance authorizing the Mayor to enter into an agreement between City and Blakely and Associates Consulting Engineers, Inc. relative to professional services related to the sale and disposal of certain electrical equipment and facilities (Cap A Substation). A motion was made by Polete with a second by Hale that as the ordinance was made available prior to the meeting it can be read the first time by title only. Motion carried. Moore read: “An Ordinance authorizing the Mayor to execute an agreement between City and Blakely and Associates Consulting Engineers, Inc. relative to professional services . . .” A motion was made by Hale
with a second by Tripp to read the ordinance the second time by title only. Moore read the ordinance. **Ordinance 08-05 duly adopted.**

8) Ordinance authorizing the Mayor to enter into an agreement with AT&T Wireless Services relative to utility/telephone tax settlement. A motion was made by Polete with a second by Hale that as the ordinance was made available prior to the meeting it can be read the first time by title only. Motion carried. Moore read: “An Ordinance approving a settlement agreement with AT&T Mobility and assigning a percentage of the settlement proceeds to the Missouri Municipal League . . .” A motion was made by Fritch with a second by Polete to read the ordinance the second time by title only. Moore read the ordinance. **Ordinance 08-06 duly adopted.**

9) Ordinance authorizing the Mayor to enter into an agreement between City and New Era Bank relative to the refinancing of the Parks bobcat. A motion was made by Hale with a second by Fritch that as the ordinance was made available prior to the meeting it can be read the first time by title only. Motion carried. Moore read: “An Ordinance authorizing the Mayor to execute a change in terms agreement between City and New Era Bank relative to the refinancing of the Parks bobcat . . .” A motion was made by Fritch with a second by Tripp to read the ordinance the second time by title only. Moore read the ordinance. **Ordinance 08-07 duly adopted.**

10) Discussion concerning the purchase of a plaque for Darryl Asher for the Fire Station. O’Gara explained this item and the following item for repairs were part of a combined information sheet for a budget transfer recommendation. Fire Chief Clark did indicate to council the plaque would be 20 inches tall by 30 inches wide.

11) Budget transfer for earth mover repairs. O’Gara explained to council the City was under a contractual agreement with Classic Equine to do site preparation for any additions to their existing land. The earth mover would be needed to fulfill those obligations as Classic Equine is building a 144,000 sq foot addition on their site. Since the budget memo was prepared an additional repair cost of $5500 was added to the costs. O’Gara suggested using the revenue from the AT&T settlement approved earlier to make up the difference needed. A motion was then made by Fritch with a second by Hale to approve the budget transfer recommendations for both the plaque and the earth mover repairs. Motion carried.

12) Third Class City status comparison to Fourth Class Status. Moore indicated he was not quite finished with the comparisons. He went on to say the key issue in a third class city was the change in the number of wards to four instead of the present three. He also said a third class city would give more governing options. More information will be made available at the next council meeting.

13) Request by ‘Old Times Country Café for a letter of intent for a restaurant liquor license (non-Sunday sales). A motion was made by Tripp to table until more information was made available. After a brief discussion, Tripp then rescinded his original motion. A motion was then made by Fritch with a second by Hale to approve the request for liquor license. Motion carried with three ayes and one nay (Tripp).

14) Explanation and discussion of jurisdiction over Parks and Recreation. The Mayor indicated the Parks and Recreation Board have not approved their budget at this point. The bathrooms at the rockwall would fall under their budget. Council indicated it is imperative the bathrooms be built. McDowell said the P&B is putting together the numbers and would be ready for the P&B February meeting. Hale felt it was important to earmark the numbers on the bathrooms with strings attached once McDowell turned the numbers in at the next meeting. Council concurred.

J. **ADDITIONAL BUSINESS**

1) Accounts payable. After some brief questions, a motion was made by Fritch with a second by Tripp to approve the payables. Motion carried.

K. **REMARKS OF PERSONAL PRIVILEGE BY ALDERMEN**

1) Alderman Hale thanked the administrator, council and aldermen for all their support during the recent illness of his grandmother. He indicated she was improving daily.
2) Alderman Tripp, as well as the entire council, wanted to wish Alderman Shrum the best during her recent illness.

L. REMARKS FROM GENERAL PUBLIC
1) Newspaper reporter Robert Vanderbrugen stated he had not received any police reports for the newspaper for some time. O’Gara indicated he would make sure the reports were generated and sent to the newspaper.

M. CLOSED SESSION BUSINESS (As authorized RSMo Section 610.021) Motion was made by Fritch with a second by Tripp to go into Closed Session. Roll call vote resulted in four ayes, zero nays, and one absent. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

1) One (1) contract matter. After a lengthy discussion, a motion was made by Fritch with a second by Hale to approve the contract with Black River Electric as a lease purchase agreement. Motion carried with the following vote: Polete, Fritch, Hale, Tripp all voting aye; there were no nay votes and one absent.
2) One (1) personnel matter. After a brief discussion, a motion was made by Tripp with a second by Hale to approve the agreement as presented. Motion carried with the following vote: Polete, Fritch, Hale, Tripp all voting aye; there were no nay votes and one absent.

Motion was made by Fritch with a second by Hale to return to Open Session.

N. ANY OTHER BUSINESS
1) None

O. ADJOURNMENT. Motion by Tripp to adjourn. Motion carried unanimously.

ATTEST:

Karen A. Yates, Mayor

Barbara Stevens, City Clerk
A. CALL TO ORDER AND ROLL CALL

Mayor Yates called the meeting to order. Those present on roll call were: Alderman Tripp, Alderman Fritch, and Alderman Po1ete. Absent was Alderman Shrum and absent at the time of roll call was Alderman Hale. Also present were: City Administrator O’Gara, City Attorney Moore, City Clerk Stevens, City Engineer Baer, department heads and visitors.

B. APPROVAL OF MINUTES

1) Minutes of the work session meeting of November 26, 2007. As a quorum was not available at this time, approval of the minutes was delayed until after the work session business was discussed.

C. APPROVAL OF AGENDA

1) Additions or deletions. None

D. WORK SESSION BUSINESS

1) Ordinances for review:
   a) An Ordinance authorizing the Mayor to execute a lease purchase agreement between City and Roland Machinery Company relative to the financing of a front-end loader. No questions or concerns.
   b) An Ordinance authorizing the Mayor to execute an agreement between City and Fronabarger Concreters, Inc. relative to the Town Square Enhancement Project No. STP-9900(031). Engineer Baer indicated completion of the project should be 120 days from the notice to proceed. Some discussion ensued regarding how the water improvement part of this project would relate to this job. No further concerns, however.
   c) An Ordinance authorizing the Mayor to execute an agreement between City and Earth First Contractors relative to the Town Square Enhancement Water Improvement Project. O’Gara explained the purpose of this project and the budget transfers needed for implementation.
   d) An Ordinance authorizing the Mayor to enter into an agreement between City and Fredericktown Chamber of Commerce relative to an Executive Director. O’Gara indicated an individual has already been found for the position but has not been officially hired.
   e) Ordinance authorizing the Mayor to enter into an agreement between City and Blakely and Associates Consulting Engineers, Inc. relative to professional services related to the sale and disposal of certain electrical equipment and facilities (Cap A Substation). O’Gara indicated Blakely would receive a 5% commission on anything sold. It was noted the City would be keeping one of the two transformers.
   f) Ordinance authorizing the Mayor to enter into an agreement with AT&T Wireless Services relative to utility/telephone tax settlement. It was noted this settlement is the same as the Verizon settlement passed at a previous council.
   g) Ordinance authorizing the Mayor to enter into an agreement between City and New Era Bank relative to the refinancing of the Parks bobcat. O’Gara explained to Council the need to reduce the monthly payments from $1586 to $450 as a way to reduce Parks and Recreation expenses.
Note: Alderman Hale arrived at 6:25 pm, thus making a quorum present. As a quorum was now present, it was at this time Council addressed the approval of the minutes of the November 26, 2007 work session. A motion was made by Tripp with a second by Hale to approve the minutes as presented. Motion carried.

2) Closed Session (As authorized by RSMo Section 610.021) None.

E. **ANY OTHER BUSINESS**
   1) None.

F. **ADJOURNMENT**
   1) Motion was made by Fritch with a second by Hale to adjourn. Motion carried.

Karen A. Yates, Mayor

ATTEST:

Barbara Stevens, City Clerk